



ASSOCIATION OF CONTINUITY PROFESSIONALS

Central Arizona Chapter Meeting Minutes

June 3, 2021 11:00 AM – 1:30 PM

AGENDA	ATTENDEES
<ol style="list-style-type: none"> 1. Call to Order.....President 2. Local Sponsors.....President 3. Welcome/Announcements.....President 4. Program Speaker 5. Wrap Up Board 6. Meeting Close Board 	<p>BOARD MEMBERS: President - Steve Westwood President Elect - Joanne Storbeck Treasurer - Susan Czarnowski Secretary - John Padilla Membership Director - OPEN Program Director - Liz Brainard Information Director - OPEN Web Director - Monique Hafler Public Relations Director - Magaly Mancillas</p> <p>Not Present: Past President - Ed Simko</p> <p>NEXT MEETING: August 5, 2021</p>

AGENDA ITEM	DISCUSSION THREADS
1	Call to Order Chapter President Steve Westwood called the June Member Appreciation Meeting to order at 11:30 am.
2	Local Sponsors <ul style="list-style-type: none"> MHA Consulting BC in the Cloud
3	<p>Welcome/ Announcements</p> <p>Chapter President Steve Westwood thanked Michael Herrera for taking the time to conduct a Tabletop Exercise for the chapter. He recognized the new chapter members and welcomed all of the guests. Susan Czarnowski was awarded the Chapter Most Valuable Player Award for her continued support of the chapter and participation on the Board of Directors.</p> <p>Steve Westwood also reminded the group that Central Arizona Chapter information is available at the following locations: ACP website, www.az-acp-international.com National ACP website, www.acp-international.com LinkedIn, Arizona ACP Chapter Group and the newsletter.</p> <p>A raffle was held prior to lunch and the following prizes were awarded: \$100 Amazon Gift Card to James Knox, \$50 Amazon Gift Card to Biljana Rascevic (guest), Portable Hard Drive to Chris Hunkins (guest), \$50 Amazon Gift Card to Amanda Vazquez, Personal Evaporation Cooler to Dale Hall (guest), \$25 Restaurant Gift Card to Michael Herrera, \$25 Restaurant Gift Card to Cory Goz, and Harkins Movie Tickets to Hollie Smith.</p> <p>Meeting Attendance: Guests 6 / Chapter Members 17 / Total 23</p>



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		<p>Job Opportunities: Posted to the Central Arizona Chapter website</p> <p>Other Announcements: None</p> <p>Business Updates: None</p> <p>Board Reports: There were no Board Reports during the Member Appreciation Luncheon</p>
4	<p>Speaker: Michael Herrera</p> <p>Presentation Title: Mock Tabletop Disaster Exercise</p>	<p>Presentation Title - Mock Tabletop Disaster Exercise</p> <p>Summary</p> <p>After a buffet luncheon, Michael Herrera, CBCP, Chief Executive Officer of MHA Consulting, a leading business continuity consulting firm to public and private businesses across the globe led the group in a Mock Tabletop Disaster Exercise. Prior to beginning the exercise Michael discussed the process of Assessing, Planning, Impementing and Evaluating in a business continuity program. He also said that the next evolution in exercises is that they are scenario agnostic, it's all about the impacts; They integrate external agencies and partners; They consist of a combination of mini and full exercises. He recommended The Checklist Manifesto: How to Get Things Right by Atul Gawande. It focuses on the use of checklists in relation to several elements of daily and professional life. Examining how they could be used for greater efficiency, consistency and safety. The exercise scenario was a hazardous material event at a pipeline company located in Austin, Texas. The participants were separated into groups and they determined what their priorities were, who would be part of their response teams, and determine how they would respond to the scenario. An informative and instructive discussion about how each group responded to the event followed. After the exercise the chapter expressed their gratitude to Michael for speaking and for his continued support of the chapter by presenting him with a \$250 donation to MHA charities.</p>
5	Wrap Up	<p>Steve Westwood encouraged all chapter members and their guests to attend the next chapter meeting.</p> <p>Next Chapter Meeting</p> <p>Date: August 5, 2021</p> <p>Location: Virtual - Zoom</p> <p>Topic: Is Your Crisis Program Crisis Ready?</p> <p>Speaker: . Jamie Goodloe, MBCP, USAA</p>
6	Meeting Close	Meeting adjourned at 1:34 pm.
7	Action Items	None

Arizona ACP Website: www.az.acp-international.com